



**APPLICATION FOR AN AIR OPERATOR'S CERTIFICATE
 AND MCAR-M, SUBPART G APPROVAL**

Please complete in **BLOCK CAPITALS** using black or dark blue ink.

FALSE REPRESENTATION STATEMENT

It is an offence to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document.

PART A - SUBMISSION OF APPLICATION FORM

This Form should be completed and submitted together with the appropriate application fee to Maldives Civil Aviation Authority. The completed application form and the application fee should reach the MCAA at least 90 days before the date on which the Air Operator's Certificate is required to be effective.

A1- DETAILS OF APPLICANT

The particulars given should be those of the person who will be the Operator of the aircraft; in the case of an incorporated body, the names, addresses and nationality of the directors, and in the case of an unincorporated association, the name, addresses and nationality of partners. If a business name is used it should be given. Give the place and number of the company registration. All "trading names" used should be specified. Any "trading name" adopted subsequent to the completion of the application form or the issue of the certificate should be notified to the CAD at the address above.

The name(s) provided will be reflected on the Certificate when issued. The name(s) provided is (are):

a) an individual; b) a company.

A1 a) - INDIVIDUAL

Name:

A1 b) - COMPANY

Name of company:

Registration No:

Place of Registration:

Any other MCAA Approval held (quote Approval No.):

A1 c) - TRADING NAME

Trading As:

A1 d) PRINCIPAL PLACE OF BUSINESS

Address:

Postcode:

A1 e) - MAIN OPERATING BASE

Address:

Postcode:



A1 f) - POSTAL ADDRESS (where all correspondence will be sent)

Address:

Postcode:

A1 g) CONTACT DETAILS

Phone No. (Business hours): Phone No. (After hours):

E-mail address:

Fax No: Mobile No:

A1 h) - WEBSITE ADDRESS

Website address (if applicable):

Please note that M CAA will publish the following details of the AOC holder on its website:

- Name and, if applicable, trading name;
- Website address or, if not available, e-mail address;
- Aircraft types on AOC.

If there is no website address, please indicate the e-mail address to be published instead:

Please publish the e-mail address given in A1 g)

Please publish the following e-mail address:

Please show contact as "Details withheld at the request of the AOC holder"

PART B - DESCRIPTION OF MANAGEMENT ORGANISATION

An operator must have a management organisation capable of exercising operational control and supervision over any flight operated under the terms of the AOC. The information provided under this heading should give a clear picture of the chain of responsibility, appropriate to the size of the company, for all major aspects of management and of the arrangements for suitably qualified deputies to assume the functions of senior executives temporarily absent from duty. In addition, details of the accountable manager and nominated post holders are required.

B1 - THE ACCOUNTABLE MANAGER

The operator must have nominated an accountable manager who has corporate authority for ensuring that all operations and maintenance activities can be financed and carried out to an acceptable standard.

Name:

Address:

Contact details of Accountable Manager

Phone No. (Business hours): Phone No. (After hours):

E-mail address:

Fax No: Mobile No:

Details of Accountable Manager's Management experience:

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B2 - POST HOLDERS																									
B2 a) - COMPLIANCE (QUALITY) MANAGER																									
Name: Qualifications relevant to post: Details of Quality Management experience:																									
B2 b) - SAFETY MANAGER (Manager responsible for Accident Prevention and Flight Safety Programme)																									
Name: Qualifications relevant to post: Details of Accident Prevention and/or Safety Management System Management experience:																									
B2 c) - HEAD OF FLIGHT OPERATIONS (or equivalent title)																									
Name: Licences held: Ratings held: Endorsements on aircraft types and classes:																									
Flying hours Total: Pilot-in-command: Instrument flying time: Simulator/STD time:																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Flying history</th> <th style="text-align: left;">From</th> <th style="text-align: left;">To</th> <th style="text-align: left;">Operator</th> <th style="text-align: left;">Duties</th> </tr> </thead> <tbody> <tr><td>.....</td><td></td><td></td><td></td><td></td></tr> <tr><td>.....</td><td></td><td></td><td></td><td></td></tr> <tr><td>.....</td><td></td><td></td><td></td><td></td></tr> <tr><td>.....</td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	Flying history	From	To	Operator	Duties				
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B2 d) - MANAGER RESPONSIBLE FOR MANAGEMENT AND SUPERVISION OF CONTINUED AIRWORTHINESS

Name:

Qualifications/Experience relevant to post:

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B2 e) - HEAD OF CREW TRAINING (or equivalent title)

Name:

Licences held:

Ratings held:

Endorsements on aircraft types and classes:

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Flying hours Total: Pilot-in-command:

Instrument flying time: Simulator/STD time:

Flying history	From	To	Operator	Duties
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B2 f) - HEAD OF GROUND OPERATIONS (or equivalent title)

Name:

Qualifications/Experience relevant to post:

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B3 - SUBMISSION OF OPERATIONS MANUAL

State when the Manuals will be available for presentation to the MCAA. The minimum period required for initial review of these documents is 60 days. If manuals require amendment following initial review, then 60 days will be required from MCAA final acceptance of the amended manual to AOC issue.

The Manuals will be submitted:

B4 - PROPOSED DATE FOR COMMENCEMENT OF OPERATIONS

The completed application form and the application fee should reach the MCAA at least 90 days before the date on which the Air Operator's Certificate is required to be effective.

The interval between applications and grant or variation of a certificate will depend primarily upon matters within the control of the operator and no undertaking can be given that the MCAA will be able to reach a decision within a particular period. Nevertheless, if after a period of 12 months the application process has not been substantially progressed, MCAA may refuse the application.



The fee cannot be refunded in the event that an application is refused or withdrawn.

References to periods during which an Air Operator's Certificate remains in force and the associated charges are raised shall be deemed to include periods during which the Certificate is suspended.

Proposed date for commencement of Operations:

PART C - DESCRIPTION OF OPERATION

This part of the form requires information on the type of operation the applicant plans to conduct. It could be operating from A to A or A to B and could be carrying passengers only, cargo only or both passengers and cargo. If the operation includes specialised activities (e.g. carriage of vehicles, live animals etc.) details are required. Details of the region where the applicant plans to operate are required for each aircraft type; only a brief description of the area of operation and/or routes is required at this stage. Finally, details of the aircraft to be operated, including type and registrations along with the proposed operating base(s), should be provided.

C1 - DETAILS OF THE OPERATIONS

State whether the aircraft will be used for commercial air transport of passengers and/or cargo. If the proposed operations include specialised activities (e.g. carriage of vehicles, live animals etc.) please give details.

Details (if applicable)

- A to A Operations:
- A to B Operations:
- and
Passenger:
- Cargo:
- Passenger and Cargo:

Details of specific Approvals required

- FTS Scheme:
- ETOPS:
- LVO:
- RVSM:
- MNPS:
- RNP (Specify):
- RNAV (Specify):
- GNSS Approach:
- Dangerous Goods:

Details of specialised activities:

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C3 b) - OPERATING BASE DETAILS

Proposed Operating Base

C4. AIRCRAFT MAINTENANCE

In respect of the Operator's Maintenance System, the following documentation will have to be submitted and approved prior to the issue of an approval in accordance with MCAR-M Subpart G. All operators, operating for the purpose of Commercial Air Transport, are required to be approved as a Continuing Airworthiness Management Organisation to MCAR-M, Subpart G.

- a) **The Continued Airworthiness Management Exposition (CAME).** The applicant must provide a CAME prepared in accordance with MCAR-M, Subpart G. The minimum period required for scrutiny is 60 days.
- b) **The Operator's Aeroplane/Helicopter Maintenance Programme(s).** The applicant must provide to the MCAA a copy of the Operator's Aeroplane/Helicopter Maintenance Programme, prepared in accordance with MCAR-M, Subpart C. The MCAA approval is needed to the Maintenance Programme and any subsequent amendment, unless otherwise agreed.
- c) **The Operator's Aeroplane/Helicopter Technical Log.** The applicant must submit the proposed Operator's Aeroplane/Helicopter Technical Log prepared in accordance with MCAR-M, Subpart C. The document must be submitted in draft form for approval prior to being committed to a final print run. The operator's Aeroplane/Helicopter Technical Log and any subsequent amendment must be approved by the MCAA.
- d) Where appropriate, the Maintenance Contract(s)/Agreement(s) between the operator and any MCAR-145 approved Maintenance Organisation(s).
 - (i) Where the operator does not hold his own MCAR-145 approval and therefore requires maintenance accomplishment to be contracted out, a formal contract/agreement must be established between the parties in accordance with MCAR-M, Subpart G. The MCAA will require a copy of the technical specification of such agreements, including any side letters or addenda, but details of the financial aspects of the arrangements may be omitted.
 - (ii) When any line or base maintenance of the operator's aircraft is to be accomplished by contractors appropriately approved under MCAR-145, list all the organisations and give details of the work and locations for which each is responsible. The Operator's Continued Airworthiness Management Exposition will be required to include the procedures to control such arrangements in accordance with MCAR-M, Subpart G when submitted to MCAA for approval.

Name of Approved Maintenance Organisation	Base or Line Maintenance	Approval No.

PART D SIGNATURE BLOCK

I apply for the grant of an Air Operator's Certificate.

Signature:

Name (BLOCK LETTERS):

Position: Date: